



**INVENTION SUBMISSION CHECKLIST**

Thank you for your interest in Techtronic Industries North America, Inc. (TTiNA) as a resource for pursuing your ideas. Before completing this form and submitting you invention for consideration, please read the INVENTION SUBMISSION PROCEDURES document. If you have any questions regarding this document, please seek counsel prior to your submission.

The following checklist is provided to ensure that you submit a complete disclosure:

- \_\_\_\_\_ 1. Executed DISCLOSURE AGREEMENT
- \_\_\_\_\_ 2. PROOF OF APPLICATION/PATENT - Provide ONE of the following:
  - \_\_\_\_\_ a. Copy of currently-pending provisional application including: specification, claims (if any), drawings, filing receipt.
  - \_\_\_\_\_ b. Copy of non-provisional patent application, including specification, claims, drawings and filing receipt. If your application has not been published, you must also include the status of the application
  - \_\_\_\_\_ c. Publication Number if your patent application has been published.  
My publication number is \_\_\_\_\_.
  - \_\_\_\_\_ d. Patent Number if your patent application has issued into a patent.  
My patent number is \_\_\_\_\_.
  - \_\_\_\_\_ e. This submission is not the subject of a currently pending patent application or issued patent and is made without expectation of compensation.
- \_\_\_\_\_ 3. MATERIAL "PRIOR ART": Attach a list of Prior Art as described in the INVENTION SUBMISSION PROCEDURES document. This can be an Information Disclosure Statement as filed with the USPTO.
- \_\_\_\_\_ 4. ADDITIONAL MATERIALS: Additional materials that might help explain how your invention is used, such as a **BRIEF** video. Please do not send any disclosure not already disclosed in a pending patent application or issued patent!
- \_\_\_\_\_ 5. CONTACT INFORMATION
 

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_ 6. EMPLOYMENT INFORMATION

Current Employer: \_\_\_\_\_

Street Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_ ZIP \_\_\_\_\_

Employer(s) at time of Conception or Development (if different):

Conception of idea: \_\_\_\_\_

Street Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_ ZIP \_\_\_\_\_

Development of idea: \_\_\_\_\_

Street Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_ ZIP \_\_\_\_\_

If either of these employers, or anyone else, has rights in this submission, please explain briefly: \_\_\_\_\_  
\_\_\_\_\_

Make your submission either by email to:

[InventionSubmission@ttigroupna.com](mailto:InventionSubmission@ttigroupna.com)

via USPS or other carrier to:

=OR=

Techtronic Industries North America, Inc.  
ATTN: Patent Department - SOI  
1428 Pearman Dairy Road  
Anderson, SC 29625

**DISCLAIMERS**

Nothing herein is intended to suggest that we have made any determination to pursue your idea, unless expressly stated otherwise.

Under the conditions set forth in the enclosed Disclosure Agreement, you reserve no rights against TTiNA, with respect to any disclosure you voluntarily submit to TTiNA. Your sole protection regarding any proprietary interest in the materials which are submitted to TTiNA is such protection as you may have independently acquired or will independently acquire under the Patent Laws of the United States or other country or countries.